

NHD Iowa 2022

Student State Contest Guide

**STATE HISTORICAL
SOCIETY OF IOWA**
IOWA DEPARTMENT OF CULTURAL AFFAIRS



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Preparing for the State Contest

Congratulations!

As a finalist at the district level, you are now qualified to attend the NHD in Iowa State Contest!

State Contest Monday, April 25 7:00 a.m. - 6:00 p.m.	Iowa Events Center 703 3rd St. Des Moines, IA 50309
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Entry Fee

Please check with your teacher or adult sponsor to determine how your entry fee will be paid.

Entry fees:

- \$20.00 per student.
- Group projects must include payment for each student in the group.
 - Each member of the group must be registered in zFairs.
- Entry fees must be received by April 22.

Payment Types

[Credit card online](https://appengine.egov.com/apps/Account/Login?ReturnUrl=%2Fapps%2Fia%2Fdca_nhdregistration) (https://appengine.egov.com/apps/Account/Login?ReturnUrl=%2Fapps%2Fia%2Fdca_nhdregistration)

Check – If paying by check, you must include the names of the students that are covered by the payment.
Do not mail cash.

Send checks to:

National History Day in Iowa
State Historical Society of Iowa
600 E. Locust St.
Des Moines, IA 50319

If you need an invoice, contact NHD.iowa@iowa.gov and provide the names of the students that need to be covered by the invoice.

zFairs Registration and Due Dates

zFairs Registration

If you advanced from a District Contest, you have already been promoted to the State Contest.

It's your responsibility to accurately enter project titles and participant names. Check your spelling and use appropriate capitalization and punctuation. The information you submit for the State Contest will appear exactly as you entered it on all contest materials and judging forms.

State Contest Registration Instructions - Students

- Click on the [National History Day in Iowa State Contest](#).
- Click the Login button on the top right of the page. **Do not** create a new account.
- Use the same username and password that you created for your District Contest registration to log in to your National History Day in Iowa State Contest profile.
- Read the welcome message, "there are a few things to take care of..." click the blue Next button. Follow the prompts to complete registration.
- Complete the Student Permissions and Waivers section with a parent/guardian. Then, click the blue Next button.
- Follow the prompts to acknowledge the contest registration fees (see page 2 for how to pay the registration fee). Once you acknowledge the payment, you will see a confirmation screen. You can now access your profile.
- Click on your name in the top right corner of the screen, and choose My Profile. Please confirm that your name, mailing address, phone number, email address, and any category-specific information are complete and accurate. This information is necessary for NHD staff to contact you in case an issue arises.
- Under My Profile, upload an updated version of your project before the deadline (see table on pages 4 and 5 for project submission requirements).
- You can also self-nominate your project for special awards and submit a teacher's name for teacher of the year (see page 5 for more information).

State Contest Registration Instructions - Teachers

- Click on the [National History Day in Iowa State Contest](#) and read instructions on the "Teacher's Main" tab.

zFairs Registration Requirements	Due Dates
<p>Documentary Projects</p> <p>Submit to zFairs: Written Materials (Title Page, Process Paper, Annotated Bibliography) and Link to Finalized Documentary Saved on Public Drive</p> <ul style="list-style-type: none"> • Written materials submission order: Title Page, Process Paper, and Annotated Bibliography in one PDF document • Link: Place link to documentary in “Link” field <p>At State Contest</p> <ul style="list-style-type: none"> • Documentary students will show the documentary in the preliminary round and have an interview • Documentary students do not need to be present for the final round • Documentary students do not need to bring extra copies of the written materials 	<p>April 11 at 10:59 p.m. CT</p>
<p>Exhibit Projects</p> <p>Submit to zFairs: Written Materials (Title Page, Process Paper, Annotated Bibliography)</p> <ul style="list-style-type: none"> • Written materials submission order: Title Page, Process Paper, and Annotated Bibliography in one PDF document • Leave “Link” field blank <p>At State Contest</p> <ul style="list-style-type: none"> • Exhibit students will bring their physical exhibit and have an interview in the preliminary round • Exhibit students do not need to be present for the final round • Exhibit students do not need to bring extra copies of the written materials 	<p>April 11 at 10:59 p.m. CT</p>
<p>Paper Projects</p> <p>Submit to zFairs: Written Materials (Title Page, Process Paper, Annotated Bibliography) and Finalized Paper</p> <ul style="list-style-type: none"> • Written materials submission order: Title Page, Process Paper, Paper, and Annotated Bibliography in one PDF document • Leave “Link” field blank <p>At State Contest</p> <ul style="list-style-type: none"> • Paper students will have an interview in the preliminary round • Paper students do not need to be present for the final round • Paper students do not need to bring extra copies of the written materials or paper 	<p>April 11 at 10:59 p.m. CT</p>
<p>Performance Projects</p> <p>Submit to zFairs: Written Materials (Title Page, Process Paper, Annotated Bibliography)</p> <ul style="list-style-type: none"> • Written materials submission order: Title Page, Process Paper, and Annotated Bibliography in one PDF document • Leave “Link” field blank 	<p>April 11 at 10:59 p.m. CT</p>

<p>At State Contest</p> <ul style="list-style-type: none"> • Performance students will perform in the preliminary round and have an interview • Performance students will perform in the final round without an interview • Performance students do not need to bring extra copies of the written materials 	
<p>Website Projects</p> <p>Submit to zFairs: Written Materials (Title Page, Process Paper, Annotated Bibliography) and Website Lock Out</p> <ul style="list-style-type: none"> • Written materials are included with website • Provide NHDWebCentral Site Key • Leave "Link" field blank <p>At State Contest</p> <ul style="list-style-type: none"> • Website students will have an interview in the preliminary round • Website students do not need to be present for the final round • Website students do not need to bring extra copies of the written materials 	<p>April 11 at 10:59 p.m. CT</p>

Special Awards & NHD Iowa Teacher of the Year

Students are able to self-nominate their projects for special awards and submit a teacher's name for teacher of the year. Log into your account and click on Nominations.

- Special awards: you may nominate your project for up to two special awards
- Teacher of the Year: add a teacher's name in the "Reason for Nomination" field

Release Forms

Release forms will be emailed to teachers. Teachers need to work with students participating in the State Contest and their guardians to fill out the forms. Teachers need to either scan and email the completed release forms to NHD.iowa@iowa.gov or print and bring them to the State Contest. All release forms are due on or before April 25.

State Contest

Schedule at a Glance

Time	Event	Location
7:00 - 9:00 a.m.	Check-in	Grand Concourse, West (Level 3)
7:00 - 9:00 a.m.	Exhibit Set-up	Grand Ballroom B (Level 4)
9:00 a.m.	Preliminary Round Judging Begins	Levels 3 and 4
Noon	Youth Awards Ceremony	Grand Ballroom A (Level 4)
Noon	Preliminary Round Judging Concludes	Grand Ballroom A (Level 4)
1:00 - 1:30 p.m.	Preliminary Round Results Posted for Performance	Grand Ballroom A (Level 4)
1:15 p.m.	Final Round Judging Begins	Levels 3 and 4
1:30 - 2:30 p.m.	Preliminary Round Results Posted for Documentary, Exhibit, Paper, Website	Grand Ballroom A (Level 4)
2:30 - 4:00 p.m.	Documentary Screening <i>Stout Hearted: George Stout and the Guardians of Art</i>	Grand Ballroom A (Level 4)
3:00 p.m.	Public Exhibit Viewing and Exhibit Take-down	Grand Ballroom B (Level 4)
4:00 - 4:45 p.m.	Iowa History Trivia Challenge	Grand Ballroom A (Level 4)
5:00 p.m.	Awards Ceremony	Grand Ballroom A (Level 4)
6:00 p.m.	National Contest Qualifier Meeting	Grand Ballroom A (Level 4)

*This is a tentative schedule and is subject to change.

State Contest

Check-In

On Monday, April 25, all student participants are required to check in by 9:00 a.m. The check-in table is located at the west end of the Grand Concourse on Level 3. Students must check in prior to setting up exhibit boards or props, or testing equipment. Please do not bring your exhibit board or props to the check-in table. Teachers and parents may not check in for the student participants.

Judging

National History Day judges are historians, educators, and others interested in history and education. The National History Day in Iowa team works hard to ensure a quality judging experience. If you have questions or concerns about the judging process on contest day, please speak to a National History Day team member prior to the end of the contest so we may work to resolve the issue.

Judging Schedule

A tentative judging schedule will be posted on April 18 at iowaculture.gov/nhd. This schedule will include the judging locations and times for each entry.

Interview

Each judge team will have time to interview you about your project in the preliminary round. For most projects this is an opportunity for judges to ask clarifying questions, ask about the process you went through to create your projects, or ask you to expand on your work. However, the interview portion does not factor into the final decision. National History Day entries are expected to stand on their own, without further explanation from you. There is no interview during final round judging.

Score Sheets

Each judge receives a score sheet for each project he or she will view on contest day. The score sheets used are the same at District, State and National Contests. Judges use established criteria to evaluate projects and provide positive and constructive feedback.

State Contest

Rankings

All rankings are made by a consensus reached by the judge team using the scale:

Historical Quality - 80%

- Exemplary - Proficient - Developing - Novice - Not Evident

Clarity of Presentation - 20%

- Exemplary - Proficient - Developing - Novice - Not Evident

There is no point system. Rankings may fluctuate from team to team, and each judge team establishes its own standards for rankings. Rankings cannot be compared across teams.

Selecting Finalists

After viewing all assigned projects, the judge team will work together to select the top projects to advance to the final round of judging. During the final round a different judge team will evaluate all semi-finalist projects and select two to qualify for the national contest, plus one alternate. If one of the two national qualifiers cannot participate at the national contest, the alternate will become eligible to compete.

Judge Evaluations

All comment forms will be available in student zFairs accounts on April 27.

State Contest

Awards Ceremony

The Awards Ceremony will begin at 5:00 p.m., or as soon as results from the final round are completed. The National History Day team will do everything possible to start and finish the awards ceremony on time.

The following awards will be presented at the awards ceremony:

- Special awards
- National History Day Teacher of the Year
- Junior division national qualifiers and alternates
- Senior division national qualifiers and alternates

Final results will be posted by April 29 at iowaculture.gov/nhd.

Participation Certificates

- Youth Division students will receive participation certificates at the Awards Ceremony.
- Junior and Senior Division students will receive their participation certificates in the mail after the State Contest. Certificates will be mailed to teachers for distribution.

National Contest Eligibility

The top two projects in each category will be eligible to advance to the national contest, June 12 - 16 (alternates will be promoted if a national qualifier cannot participate). In 2022, the National Contest will be virtual.

National qualifiers, alternates, teachers and guardians must attend an informational meeting immediately following the awards ceremony.

Merchandise

Debate & Diplomacy in History t-shirts and buttons as well as Iowa NHD and past theme merchandise, will be available for purchase, ranging from \$1 - \$15. Credit/debit cards, cash or check will be accepted at the merchandise booth.

Documentary Information and Checklist

Location

Rooms 311–320 (Level 3)

Arrival

- Check in on the Grand Concourse (you must check in prior to finding your assigned judging room).

What to Bring

- Login information for the Public Drive on which your documentary is saved (projectors and laptops will be provided).

Documentary Testing

- Test your documentary prior to the State Contest.
- Test your documentary/sound on the State Contest equipment between 7:00–9:00 a.m. in your assigned judging room.

Set-Up

- Use your 5-minute set-up time to log into your documentary, test the equipment and adjust sound levels.
 - Note: All equipment must be run by students.

Preliminary Round Documentary Judging

- Documentaries are open to the public. Entering and exiting the judging room is restricted to the 5-minute window between documentaries. Cell phones and mobile devices must be silenced.
- Judges will conduct the interview in the 5-minute window after the documentary concludes.

Final Round Judging

- At 1:30 p.m., check the preliminary round judging results in Grand Ballroom A to see if you advanced to the final judging round.
- Note: In the documentary category there are no interviews, and students do not participate during the final judging round.

Exhibit Information and Checklist

Location

Grand Ballroom B (Level 4)

Arrival

- Check in on the Grand Concourse (you must check in prior to setting up your exhibit. Do not bring your props to the check-in table).
- Unload your exhibit/props at the Exhibits/Props Loading Zone (see page 18).
- Note: Exhibits can be taken from the loading zone to Grand Ballroom B by elevator or escalator.
- Locate your entry number in Grand Ballroom B and proceed with set-up.

What to Bring

- Your exhibit and tools or materials for set-up.

Set-Up

- If your exhibit requires walk-around space, please note that in your zFairs registration prior to the State Contest.
- Bring a 50-foot (or longer) extension cord and power strip if your exhibit requires electricity.
- Have your exhibit judge-ready by 9:00 a.m.
 - Note: Students may have help carrying exhibits to the tables and lifting exhibits onto the table. However, students are required to do all the set-up themselves.
- Do not leave valuables unattended in the exhibit hall at any time.

Preliminary Round Exhibit Judging

- Report to the Grand Ballroom B lobby 15 minutes prior to your scheduled judge time.
- When your entry is called, report to the judging queue at the ballroom entrance for further instruction.
- Judges will conduct the interview during your judge time.
- Note: Exhibit judging is a closed process. Grand Ballroom B will be open from 7:00 - 9:00 a.m. and after 3:00 p.m. for setup, take-down and public viewing.

Final Round Judging

- At 1:30 p.m., check the preliminary round judging results in Grand Ballroom A to see if you advanced to the final judging round.
- Note: In the exhibit category there are no interviews, and students do not participate during the final judging round.

Exhibit Information and Checklist

Exhibit Take-Down

- Remove your exhibit from Grand Ballroom B between 3:00 - 6:00 p.m.
 - Note: Exhibits may not be removed prior to 3:00 p.m. If you are unavailable during 3:00 - 6:00 p.m., you must make arrangements with your teacher or a friend to remove your exhibit. National History Day in Iowa is not responsible for any exhibits left behind.

Paper Information and Checklist

Location

Paper interviews will take place on Levels 3 and 4.

Arrival

- Check in on the Grand Concourse.

What to Bring

- You may bring a copy of your research paper to the State Contest for your own reference; however, copies are not needed for judges.

Preliminary Round Paper Judging

- Note: Website judging is a closed process. National History Day judges will read paper entries prior to the State Contest. During the State Contest, you will meet with the judges for an interview about your research paper project.

Final Round Judging

- At 1:30 p.m., check the preliminary round judging results in Grand Ballroom A to see if you advanced to the final judging round.
- Note: In the paper category there are no interviews, and students do not participate during the final judging round.

Performance Information and Checklist

Location

Rooms 302–310 (Level 3)

Arrival

- Check in on the Grand Concourse (you must check in prior to setting up or bringing in your props. Do not bring your props to the check-in table).
- Unload your exhibit/props at the Exhibits/Props Loading Zone (see page 18).
- Note: Props can be stored in room 301 until five minutes prior to your assigned judging time and you can return your props to the storage room after your performance.

What to Bring

- Any costumes, props or backgrounds needed for your performance.
- Note: National History Day in Iowa and the Iowa Events Center are not able to provide props for you. If you need a projector for your performance, you are responsible for providing it.

Set-Up

- If you have a 9:00 a.m. judge time, set up your props in your assigned room by 8:50 a.m. and store your props in room 301 after your performance.
- For later judge time, store your props in room 301 until five minutes prior to your assigned judging time and you can return your props to the storage room after your performance.
 - Note: Students may have help carrying props to the judging room; however, students are required to complete all set-up without help from parents or teachers. If you have concerns or accessibility requests please contact NHD.Iowa@iowa.gov prior to the contest.

Preliminary Round Performance Judging

- Performances are open to the public. Entering and exiting the judging room is restricted to the 5-minute window between performances. Cell phones and mobile devices must be silenced.
- Judges will conduct the interview in the 5-minute window after the documentary concludes.

Final Round Judging

- At 1:00 p.m., check the preliminary round judging results in Grand Ballroom A to see if you advanced to the final judging round.
- If you advance to the final round, note the time and location of your final judging session.
- Note: If your entry advances to the final round of judging, you will perform again; however, there is not an interview during the final round.

Website Information and Checklist

Location

Grand Ballroom B (Level 4)

Arrival

- Check in on the Grand Concourse.

What to Bring

- Judges will view websites prior to the contest so you do not need to bring a laptop with you.

Preliminary Round Website Judging

- National History Day judges will view website entries prior to the State Contest. During the State Contest, you will meet with the judges for an interview about your website.
- Report to the Grand Ballroom B lobby 15 minutes prior to your scheduled judge time
- When your entry is called, report to the judging queue at the ballroom entrance for further instruction.
- Note: Website judging is a closed process. Grand Ballroom B will be open to the public from 7:00 - 9:00 a.m. and after 3:00 p.m.

Final Round Judging

- At 1:30 p.m., check the preliminary round judging results in Grand Ballroom A to see if you advanced to the final judging round.
- Note: In the website category there are no interviews, and students do not participate during the final judging round.

Iowa Events Center

Directions

Iowa Events Center
730 3rd St.
Des Moines, IA 50309

From I-35 from the North

Follow I-235 West into downtown Des Moines and take the 3rd Street exit. Once off the exit, head south toward the Iowa Events Center. The Iowa Events Center is located immediately south of I-235.

From I-35 from the South

Merge onto I-235 East exit and travel east toward downtown Des Moines. Take the downtown exhibit and proceed to the 3rd Street exit. Once off the exit, head south toward the Iowa Events Center. The Iowa Events Center is located immediately south of I-235.

From I-80 from the East

Heading west on I-80, take the I-235 West exit and continue toward downtown Des Moines. Take the 3rd Street exit and go South toward the Iowa Events Center. The Iowa Events Center is located immediately south of I-235.

From I-80 from the West

Heading east on I-80, take the I-235 East exit and continue toward downtown Des Moines. Take the 3rd Street exit and go south toward the Iowa Events Center. The Iowa Events Center is located immediately south of I-235.

Parking

Parking is available on-site for \$10 per car, with additional street and ramp parking within walking distance of the Iowa Events Center. The largest paid parking lot is located north of the Iowa Events Center. See page 18 for a map.

Iowa Events Center

Hotel Block

Hilton Des Moines Downtown
435 Park St.
Des Moines, IA 50309

[Book online](#) or call 515-241-1456 and refer to the “National History Day” block of rooms.

- \$139.00/night for room with two queen beds or one king bed
- Wi-Fi, indoor pool and fitness center
- \$22/night self parking
- Skywalk to the Iowa Events Center

Iowa Hall of Pride

Visit the Iowa Hall of Pride, connected to the Iowa Events Center, during the NHD State Contest.

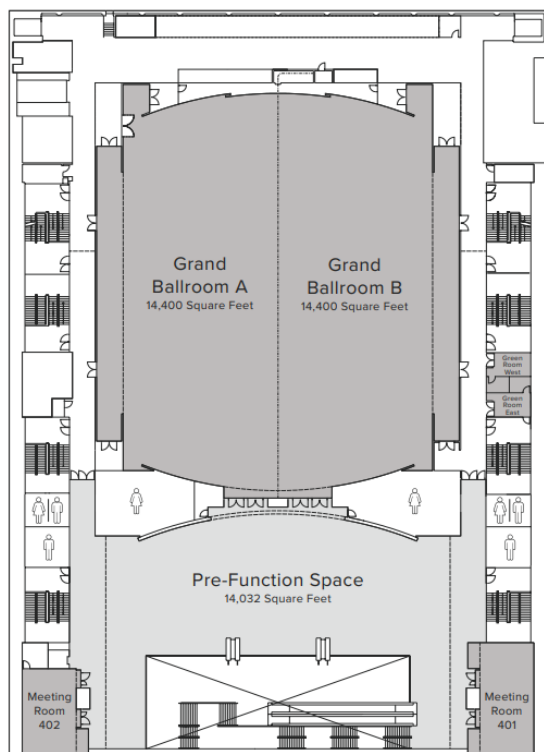
The Iowa Hall of Pride is an interactive celebration to all that is good about Iowa. The people that are recognized at the Iowa Hall of Pride are former Iowa students who excelled in sport, on the stage, and as great ambassadors of their communities. Take pride in Iowa as real stories of great Iowans are brought to life and explore through the Hall of Heroes which features notable Iowans. Relive the stories, relive the glories. It is fun for all ages.

The Iowa Hall of Pride is open 9:00 a.m. - 4:00 p.m. Student admission is free and adults are \$7, reduced for the NHD State Contest.

Iowa Events Center



Iowa Events Center



Level 4

Merchandise

Grand Ballroom A

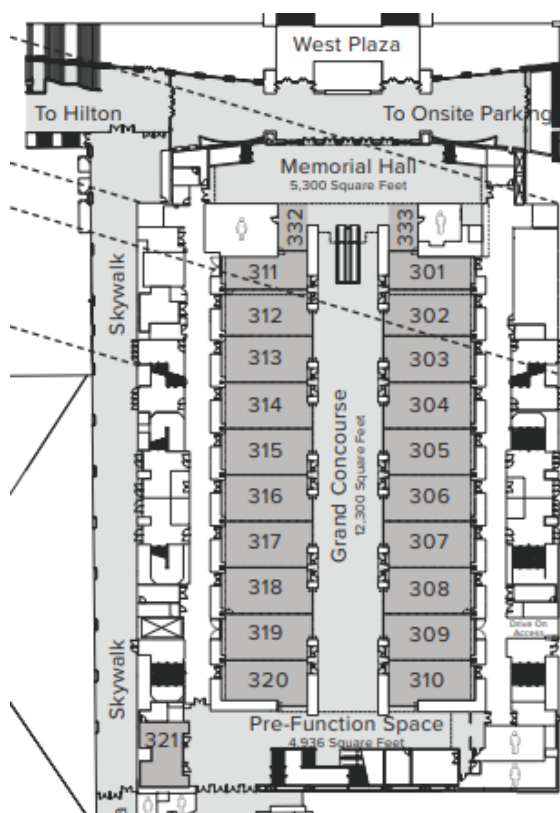
- Awards Ceremony
- Preliminary Round Results Posting

Grand Ballroom B

- Exhibit Judging
- Website Judging

Rooms 401, 402

- Paper Judging (also on Level 3)



Level 3

Grand Concourse Rooms 301 - 321

- Performance Judging
- Documentary Judging
- Paper Judging (also on Level 4)

Memorial Hall

- Check-in

Exterior

- Main Entrance
- Exhibits and Props Loading Zone